

CHECKLIST OF REQUIREMENTS
MINERAL PRODUCTION SHARING AGREEMENT APPLICATION
(FOR DIRECTLY UNDERTAKING DEVELOPMENT/UTILIZATION)

A. Mandatory Requirements in the Acceptance of Application

1. Application Form (MGB Form No. 6-1)
2. For corporation/partnership/association/cooperative: SEC/CDA-certified Certificate of Registration, Articles of Incorporation/ Partnership/Association and By-Laws; **or** a Certification from MGB CO/RO concerned that such documents are duly registered in that Office (note: with minimum authorized capital of ₱10M and paid-up capital of ₱2.5M)
3. Location Map/Sketch Plan (1:50,000 NAMRIA topographic map) showing coordinates/ boundaries (*in tabulated form*) with major environmental features/other projects (*prepared, sealed and signed by a deputized Geodetic Engineer*)
4. Three (3)-Year Work Program (MGB Form No. 6-2)
5. Proof of technical competence in the form of:
 - 5.1. Bio-data and track records in mining operations/ environmental management
 - 5.2. Sworn statement of the technical person(s) who will undertake the implementation of the Work Programs **or** employment contract/proof of availed service(s)
6. Proof of financial capability:
 - 6.1. For an individual:
 - 6.1.1. Statement of assets & liabilities duly sworn in accordance with existing laws
 - 6.1.2. Latest Income Tax Return
 - 6.1.3. Credit lines/bank guarantees/deposits of at least ₱2.5M
 - 6.2. For corporation/partnership/association/cooperative:
 - 6.2.1. Latest audited Financial Statements
 - 6.2.2. Annual Report for the preceding year
 - 6.2.3. Credit lines/bank guarantees/deposits
7. Affidavit of Undertaking (using MGB form)
8. Mining Project Feasibility Study (MGB Form No. 5-3)
9. Complete and final exploration report pertaining to the area
10. Proof of payment of Filing Fee

B. Additional Mandatory Acceptance Requirements for Holders of Valid and Existing or Expired Mining Lease Contracts, Operating Agreements, Quarry Permits/Licenses or Unperfected Mining/Quarry Claims (Whenever Applicable):

1. Appropriate environmental report on the rehabilitation of mined-out and/or mine waste/tailings-covered areas and anti-pollution measures undertaken during the mining operations
2. Certification from the concerned Regional Office (RO) that the mining/quarry claims are valid and subsisting or Report by RO concerned re compliance with the terms and conditions of the contract/agreement/permit

C. Additional Requirements after Acceptance of Application

1. MGB-registered Secretary's Certificate attesting to a Board Resolution authorizing the President to sign and execute documents in connection with the MPSA application
2. Environmental Protection and Enhancement Program (EPEP) (MGB Form 16-2)
3. Social Development and Management Program
4. Environmental Compliance Certificate (ECC)
5. Certificate of Environmental Management and Community Relations (CEMCRR)
6. Area Status and Clearance from the One Stop-Shop Committee
7. Proof of payment of clearance fee (₱5,000.00)
8. Proof(s) that the Notice of Application was:
 - 8.1 Published once in -
 - 8.1.1 Local newspaper
 - 8.1.2 National newspaper
 - 8.2 Posted for 1 week on the bulletin boards of -
 - 8.2.1 MGB Regional Office(s)
 - 8.2.2 Province(s)
 - 8.2.3 Municipality(s)
 - 8.3 Radio announced daily for 1 week in a local radio program
9. Certification from the Panel of Arbitrators (PA) concerned as to any adverse claims/ protest/opposition
10. Original *carpeta* of the application
11. NCIP Certification Precondition
 - 11.1 For non-ICC/IP area: Certificate of Non-Overlap by NCIP RO or FBI Report pursuant to DAO No. 2007-15
 - 11.2 For ICC/IP area: Certification Precondition by NCIP CO and/or Free and Prior Informed Consent/MOA pursuant to DAO No. 2007-15
 - 11.3 For private lands: proof of ownership, such as Original/ Transfer Certificate of Title, among others
12. Proof of payment of evaluation fee for Feasibility Study (₱20,000.00)
13. Approved Survey Plan