

CHECKLIST OF REQUIREMENTS ASSIGNMENT OF APPROVED MINING TENEMENTS

DOCUMENTS REQUIRED

- A.** MGB-Registered Deed of Assignment (DOA) entered into by and between the Contractor (Assignor) and Assignee
- B.** Proof of payment of Transfer/Assignment Fee (PhP 20.00 per hectare but not less than PhP 50,000.00). For FTAA ((PhP 20.00 per hectare but not less than PhP 100,000.00)
- C. Requirements for the Contractor/Assignor**
 - 1. MGB-registered Secretary's Certificate attesting to a Board Resolution as to the authority of the signatory to the DOA
 - 2. Certification by the Regional Office as to the Contractor's compliance with the terms and conditions of the MPSA
- D. Requirements for the Assignee**
 - 1. MGB-registered Secretary's Certificate attesting to a Board Resolution as to the authority of the signatory to the DOA
 - 2. Certificate of Environmental Management and Community Relations Record (CEMCRR) **or** Certificate of Exemption (COE)
 - 3. For corporation/partnership/association/cooperative: SEC/CDA - certified Certificate of Registration, Articles of Incorporation/Partnership/Association and By-Laws; **or** a Certification from MGB CO / RO concerned that such documents are duly registered in that Office (note: with minimum authorized capital of ₱10M and paid-up capital of ₱2.5M)
 - 4. Proof of technical competence in the form of:
 - 4.1. Bio-data and track records in mining operations/ environmental management
 - 4.2. Sworn statement of the technical person(s) who will undertake the implementation of the Work Programs **or** employment contract/proof of availed service(s)
 - 5. Proof of financial capability:
 - 5.1 For an individual:
 - 5.1.1 Statement of assets and liabilities duly sworn in accordance with existing laws
 - 5.1.2 Latest Income Tax Return
 - 5.1.3 Credit lines/bank guarantees/deposits of at least ₱2.5 Million
 - 5.2 For corporation/partnership/association/cooperative:
 - 5.2.1 Latest audited Financial Statements
 - 5.2.2 Annual Report for the preceding year
 - 5.2.3 Credit lines / bank guarantees / deposits
 - 6. Affidavit of Undertaking (using MGB Form)