

Republic of the Philippines  
Department of Environment and Natural Resources  
Mines and Geosciences Bureau, R-1  
**PROVINCIAL MINING REGULATORY BOARD**  
Province of \_\_\_\_\_

***CHECKLIST***  
**Application for Commercial / Industrial  
Sand and Gravel Permit (Not more than 5 hectares)**  
Pursuant to Chapter VIII of the Revised IRR of RA 7942

MANDATORY REQUIREMENTS - Five (5) sets

- \_\_\_\_\_ 1. **Application Form** duly accomplished;
- \_\_\_\_\_ 2. **Survey Plan** of the applied area duly prepared, signed and sealed by a MGB deputized Geodetic Engineer;
- \_\_\_\_\_ 3. **Location Map** of the applied area showing geographic coordinate(s) / meridional blocks(s) and boundaries in relation to major environmental features and other projects using NAMRIA topographic map in a scale of 1:50 000 duly prepared, signed and sealed by a MGB deputized Geodetic Engineer;
- \_\_\_\_\_ 4. **Work Program** duly prepared, signed and sealed by a licensed Mining Engineer / Geologist; (Integrated One (1) Year Work Program for CSAG or Five (5) Year Work Program for ISAG)
- \_\_\_\_\_ 5. **Initial Environmental Examination (IEE) Report**;
- \_\_\_\_\_ 6. **Environmental Protection and Enhancement Program** (MGB Form 16-2). *For ISAG only*
- \_\_\_\_\_ 7. **Proof of Technical Competence** including among others, curricula vitae and track records in mining operations and environmental management of the technical personnel who shall undertake the activities in accordance with the submitted Work Program;
- \_\_\_\_\_ 8. **Proof of Financial Capability** to undertake the activities pursuant to Work Program, such as the following:
- a. For individuals – Statement of assets and liabilities duly sworn in accordance with existing laws, credit lines and income tax return for the preceding three (3) years,
- b. For corporation, partnership, association or cooperative – Latest Audited Financial Statement, credit lines, bank guarantees and /or similar negotiable instruments;
- \_\_\_\_\_ 9. **Articles of Incorporation/ Partnership / Association / By-Laws** and **Certificate of Registration**, duly certified by the Securities and Exchange Commission (SEC) or authorized government agencies;
- \_\_\_\_\_ 10. Other supporting papers that the PMRB may require or the applicant may submit.

OTHER REQUIREMENTS - Five (5) Sets

- \_\_\_\_\_ 1. Area Status and Clearance  
\_\_\_\_ CENR Office  
\_\_\_\_ MGB Regional Office
- \_\_\_\_\_ 2. Certificates of Posting  
\_\_\_\_ Barangay  
\_\_\_\_ Municipal Government  
\_\_\_\_ Provincial Government  
\_\_\_\_ CENR Office  
\_\_\_\_ PENR Office  
\_\_\_\_ MGB Regional Office
- \_\_\_\_\_ 3. Environmental Compliance Certificate (ECC).
- \_\_\_\_\_ 4. Sanggunian Endorsement ( Two out of three )  
\_\_\_\_ Barangay  
\_\_\_\_ Municipal  
\_\_\_\_ Provincial
- \_\_\_\_\_ 5. Field Verification
- \_\_\_\_\_ 6. Surety Bond of Twenty Thousand Pesos ( PhP 20,000.00 )