

Republic of the Philippines
Department of Environment and Natural Resources
Mines and Geosciences Bureau, R-1
PROVINCIAL MINING REGULATORY BOARD
Province of _____

CHECKLIST

Application for Small Scale Mining Permit

Pursuant to Presidential Decree No. 1899, Mines Administrative Order No. MRD-41

MANDATORY REQUIREMENTS - Five (5) sets

- _____ 1. **Application Form** duly accomplished;
- _____ 2. **Location Map** of the applied area showing geographic coordinate(s) / meridional blocks(s) and boundaries in relation to major environmental features and other projects using NAMRIA topographic map in a scale of 1:50 000 duly prepared, signed and sealed by a MGB deputized Geodetic Engineer
- _____ 3. **Sketch Plan** duly prepared, signed and sealed by an MGB deputized Geodetic Engineer;
- _____ 4. **Two (2) Year Work Program** duly prepared, signed and sealed by a licensed Mining Engineer/Geologist;
- _____ 5. **Initial Environmental Examination (IEE) Report**;
- _____ 6. **Environmental Protection and Enhancement Program (EPEP)**;
- _____ 7. **Proof of Technical Competence** including among others, curricula vitae and track records in mining operations and environmental management of the technical personnel who shall undertake the activities in accordance with the submitted Two (2) Year Work Program;
- _____ 8. **Proof of Financial Capability** to undertake the activities pursuant to submitted Two (2) Year Work Program such as the following:
 - a. For individuals – Copy of Income Tax Return for the preceding year and proof of bank deposit or credit line in the amount that shall not be less than the proposed budget of the Utilization Work Program
 - b. For corporation, partnership, association or cooperative – Latest Audited Financial Statement, Annual Report, credit lines, bank guarantees and /or similar negotiable instruments;
- _____ 9. Duly certified Articles of Incorporation / Partnership / Association, By-Laws and Certificate of Registration issued by the Securities and Exchange Commission (SEC) or authorized government agencies; and,
- _____ 10. Other supporting papers that the PMRB may require.

OTHER REQUIREMENTS - Five (5) sets

- _____ 1. Area Status and Clearance
 - ___ CENR Office
 - ___ MGB Regional Office
- _____ 2. Certificates of Posting
 - ___ Barangay
 - ___ Municipal Government
 - ___ Provincial Government
 - ___ PENR Office
 - ___ CENR Office
 - ___ MGB Regional Office
- _____ 3. Environmental Compliance Certificate (ECC)
- _____ 4. Sanggunian Endorsement (At least two)
 - ___ Barangay
 - ___ Municipal
 - ___ Provincial
- _____ 5. Field Verification.
- _____ 6. Surety Bond of Twenty Thousand Pesos (PhP 20 000.00)